

We would like to attend on ELTE Career Day in spring 2022, and order the following services. Prices are excluding VAT.

**INVOICING DATA**

Company name: .....

Tax no.: .....

Billing address: .....

.....

.....

Company postal address (if different): .....

.....

.....

 Deadline of payment:  8 days /  15 days /  other: ..... days

E-invoice will be received at the following email address: .....

 Electronic invoice is not accepted.

We request the following information on invoice as well (P.O. etc.): .....

.....

.....

**We can only accept invoices from companies registered in our supplier**
**system:**
 Yes  No

ELTE Szolgáltató Kft. is the supplier of our company:

 Yes  No

**CONTACT PERSON**

Name: .....

Position: .....

Phone no.: .....

E-mail: .....

**FINANCIAL CONTACT PERSON**

Name: .....

Phone no.: .....

E-mail: .....

**FURTHER SERVICES AND ADDITIONAL REQUESTS:**

.....

I hereby declare and verify with my signature that I acknowledge and accept the Terms

and Conditions of Appearance in ELTE Career Day in the name of the company I

represent.

Place: .....

Date: .....

Signature: .....

Official signature and stamp

Exhibitor packages			
Services	Standard package	Pro package	Special field supporter package (maximum 6)*
Stand size	1,6 m table, 2 chairs, billboard	3,2 m table, 4 chairs, billboard	6 m <sup>2</sup> built stand, single stand sign, 1 information desk, 1 table, 3 chairs
Parking lot on location	2 cars	4 cars	6 cars
Scones, water, coffee	2 people	4 people	6 people
<u>Creating a unique company landing page at <a href="https://allasborze.elte.hu">allasborze.elte.hu</a> website</u> - creating a company landing page supplemented with videos and pictures - showing the open positions at the company landing page - publication of detailed job vacancies on the website (28th of April) - advertising the company landing page at the "Positions from ELTE students to ELTE student" private Facebook group before the event - a post about the company and its landing page at the Facebook page of the event	✓	✓	✓
Publication of job advertisements on the ELTE's job portal ( <a href="https://allasborze.elte.hu">allasborze.elte.hu</a> )	✓	✓	✓
Sharing the job advertisements of ELTE job portal in the "Positions from ELTE students to ELTE students" private Facebook group of more than 13.000 members.	3 positions	5 positions	10 positions
Placing flyers in the visitors folder	X	✓	✓
Placement of roll-up on site	X	X	✓
Opportunity of presentation on site (pre-arranged topic, max. in 25 minutes)	X	X	✓
Indication of the partner on the official communication materials of the event	X	X	✓
<b>Packages prices (net)</b>	<b>245 000 Ft</b>	<b>345 000 Ft</b>	<b>445 000 Ft</b>
<b>Chosen Package</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*Limited service

Total cost of the ordered service is: ..... HUF + VAT

Total cost with discount: ..... HUF + VAT

**Online services are available alongside exhibitor packages**

Services	Net price
Sharing job offers and company landing page in the Faculty's new sletter - max. 3 faculties, max. 3 links/letter	30 000 Ft
Sharing job offers and company landing page in the Faculty's new sletter - max. 5 faculties, max. 5 links/letter	50 000 Ft
Follow -up eDM to participants registered for the event to promote the advertised job offers - max. 5 links	50 000 Ft
Follow -up eDM to participants registered for the event to promote the advertised job offers - max. 10 links	75 000 Ft
Publication of a PR article at the <a href="https://karrierkozpont.elte.hu">karrierkozpont.elte.hu</a> website and Facebook page of the Career Center	10 000 Ft
Sending a targeted eDM - containing only the partner's communication - to the students of the field relevant to the partner (max. 3 fields/letter)	25 000 Ft /letter
Featured advertisement (slider) on <a href="https://allasborze.elte.hu">allasborze.elte.hu</a> website, during the 2 weeks before the event	20 000 Ft
Featured advertisement (slider) on <a href="https://karrierkozpont.elte.hu">karrierkozpont.elte.hu</a> website, during the 2 weeks before the event	20 000 Ft

**On location services are available alongside exhibitor packages**

Services	Net price
Opportunity of presentation on the site	30 000 Ft x ... pc
Bar stool	9000 Ft x ... pc
Bar table	14 000 Ft x ... pc
Standing brochure holder	14 000 Ft x ... pc
Desktop brochure holder (4 pockets)	7000 Ft x ... pc
Standing clothes hanger	7000 Ft x ... pc
40 "display on floor stand	40 000 Ft x ... pc
50 "display on floor stand	60 000 Ft x ... pc
Parking lot / car	3000 Ft x ... pc
Mow ing of stand w aalls	12 000 Ft / ... m <sup>2</sup>
Inside cover of visitor folder	200 000 Ft <input type="checkbox"/>

The invoice is issued by ELTE Service Provider Ltd., the billing details are as follows:  
 Located at: 1056 Budapest, Szerb utca 3., Tax number: 22638854-2-41, Company registration number: 01-09-936968



## **ELTE Career Day 2022 General Terms and Conditions**

### **Attendance on the ELTE Career Day 2022 – spring event**

**Way of appearance:** Offline job fair (personal presence) at (ELTE University conference Center, 1117, Budapest, Pázmány Péter sétány 1/A-1/C) and advertising services on the sites and in the newsletters of ELTE Career Center.

**The date of the event:** 28<sup>th</sup> of April, 2022, from 10:00am to 6:00pm

**Duration of online appearances tied to the event:** from the 28<sup>th</sup> of March to the 5<sup>th</sup> of May

**Event Organiser (and service provider):** Eötvös Loránd University Service Administration - Career Centre.

**The Responsible Organiser of the Career Center:** Kassa Gabriella, head of the Career Centre  
([kassa.gabriella@kancellaria.elte.hu](mailto:kassa.gabriella@kancellaria.elte.hu))

**The Main Organiser of the Event:** Németh Patrik, project manager at ELTE Career Center,  
([nemeth.patrik@kancellaria.elte.hu](mailto:nemeth.patrik@kancellaria.elte.hu))

**Professional partner cooperating in the organisation of the event:** Frissdiplomás Személyzeti Tanácsadó és Szolgáltató Kft. (headquarters: 1037 Budapest, Lángliliom street 2. 13. building 1., tax identification number: 13777157-2-41)

**Organization authorized by the Career Centre to contract and invoice:** ELTE Szolgáltató Kft. (headquarters: 1056 Budapest, Szerb utca 3., tax identification number: 22638854241), contact person: Pers Krisztina Katalin ([pers.krisztina.katalin@szolgaltato.elte.hu](mailto:pers.krisztina.katalin@szolgaltato.elte.hu))

## **1. Terms of service**

### **1.1. Offline services**

- 1.1.1. From the return of the Order Form with an authentic signature, the Customer is entitled to participate in the ELTE Career Day (hereinafter: Career Day) event and also to use the ordered services. Service Provider is obligated to assure that the ordered services and the usage of those does not encounter an obstacle.
- 1.1.2. The Service Provider undertakes to provide the services ordered and confirmed by the Customer with the parameters, quality and price fixed in the Order Form. The Service Provider also undertakes to provide the services ordered by the Customer in the best quality possible, technical and aesthetic design available under the given circumstances.
- 1.1.3. The list of service packages, their content and fees are included in the Order Form. The detailed descriptions of the services are available on the Career Day website reserved for Customers: <https://allasborze.elte.hu/elte-karrier nap-2022-tavas-z-szolgaltatasok/>
- 1.1.4. The Service Provider guarantees that the Customer may use the area and stand designated for him during the opening hours of the Career Day in accordance with the parameters



included in the Order Form. However, their activities may not disturb neither the other exhibitors of the Career Day nor the Participants. In order to inform the Participants of the Career Day, the Customer undertakes to continuously represent themselves at the exhibitor's stand during the opening hours.

- 1.1.5. At the venue of the Career Day, on the day of the event (April 28, 2022), the Customer will be entitled to use the exhibition area and equipment provided, from 7:00am.
- 1.1.6. At the end of the event, the customer is obliged to leave the exhibition area designated for them and the equipment made available to them, free of rubbish and dirt, in the same condition in which they first started to use them. If damage occurs at the venue or in the equipment provided due to the fault of the Customer, the customer is obliged to compensate the Service Provider for the damage caused.
- 1.1.7. The customer is obliged to accept and comply with the fire safety regulations of the event venue.
- 1.1.8. The Service Provider shall not be liable for any accidents, personal injuries, theft, damage or other material damage caused on the spot during the Event.
- 1.1.9. The Client may participate in the Event in accordance with the current national and university-level regulations of the Eötvös Loránd University in regards of the coronavirus epidemic. You can find information about the current regulations made by the University on the following website: <https://www.elte.hu/koronavirus>
- 1.1.10. Eötvös Loránd University students participating in the Career Day event and those interested outside the university (hereinafter collectively: Participants) can apply for jobs, internships, trainings, personal interviews and other programs with the exhibitors.
- 1.1.11. The Customer acknowledges that they may communicate with the Participants on-site and also on other platforms if the Participants voluntarily share their contact details with them.
- 1.1.12. The Client undertakes to place information materials that can only be linked to the members of his own company or group of companies, only in assisting career choice and job search, and only to promote its related offers and services on the Career Day venue and on the online interfaces of the Service.
- 1.1.13. The Customer acknowledges that activities other than the above ( for example promotion of other companies, sale of products, distribution of food) may be performed only with the prior written permission of the Service Provider.



- 1.1.14. Playback of music or video with sound is only possible after prior consultation with the Service Provider. If the Service Provider finds the Customer's activities to be disruptive during the event, the Service Provider may require them to stop the activity.
- 1.1.15. The Client is committed not to engage in any activity that violates the law or good morals of the Career Day event.
- 1.1.16. If the Customer violates the above rules and does not terminate its activities after the Service Provider's written warning, the Service Provider is entitled to restrict access to the service or remove the information and materials published by the Customer from the event venue and its surfaces.

## **1.2. Online services**

- 1.2.1. From the return of the Order Form with an authenticated signature, the Customer is entitled to provide the Service Provider with the information (text, image, video, pdf). This information will be published in connection with the online services related to the Career Day in the ways indicated by the Service Provider. The Service Provider is obliged to publish the contents related to the ordered services and deliver to it in the manner indicated on the surfaces implied by The customer.
- 1.2.2. The Customer acknowledges that if the information and materials to be published are not delivered to the Service Provider on time, the Service Provider shall not be liable for any resulting damage.
- 1.2.3. The Service Provider is not responsible for the authenticity of the data sent or provided by the Customer and displayed in the online interfaces, nor for the authenticity of the advertisements published this way.
- 1.2.4. The Organizer may refuse to publish advertisements or publish creative materials if there are reasonable grounds to believe that it would be in violation of the law, or a third party could make any legal claim against the Organizer based on it. The organizer may refuse to publish advertisements for creative materials that offend the visitors or exhibitors of the Career Day, that are incompatible with the goals of the Career Day, and that do not comply with the image or quality of the Career Day. The Organizer is obliged to justify the refusal.

## **2. Data protection**

- 2.1. The registration of visitors to the Career Day event and the protection of personal data submitted on the ordering paper is provided by The Regulation (EU) 2016/679 of the European



Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and CXII of 2011 on the repeal of Regulation (EC) No 95/46 (General Data Protection Regulation, GDPR) and on the right to information and freedom of information. (infotv.) is governed by the privacy statement published on the Career Day website.

- 2.2. The Service Provider does not transmit the personal data of the users registering for the Career Day to the Customer.
- 2.3. It is the Customer's responsibility to inform the Participants (if they come into contact) about the data management rules applied by them. It is also the Customer's responsibility to draw the Participants' attention to the availability of the Customer's data management. If the Customer collects personal data, they are obliged to provide Users with information as defined in Article 13 of the GDPR.
- 2.4. Customer declares and warrants that the personal data to which are accessed to them due to the Career Day will be used solely for the purpose of contacting the Participants in connection with the Participants' application. Customer undertakes to make the data collected in the context of the Career Day available to third parties (e.g. data processors contracted by the Customer) only to the extent necessary to achieve its purposes in relation to the application and selection of Participants.

### **3. Waiver clause**

- 3.1. The Customer acknowledges that there is no possibility to unilaterally withdraw from the contract or to change the content of it. If the contract is not performed in part or in full due to the fault of the Customer or due to the Customer's interests, the Customer is obliged to pay a penalty fee to the Organizer. The amount of the penalty for failure is the fee of the services ordered.
  - 25% till the 9th of April, 2022,
  - 50% between the 10th and 21th of April, 2022,
  - 100% after the 22nd of April. 2022.
- 3.2. The Customer is obliged to inform the Organizer of the intention to withdraw from the contract or to amend the contract in a letter sent with a justification of delivery.
- 3.3. If the event cannot take place due to national or university-level restrictions imposed by the coronavirus pandemic, the Service Provider may cancel the event without a time limit. In this case, the parties do not have to pay a penalty towards each other.





4. **Complaints, litigation, the confidentiality of business confidential information**

- 4.1. In order to be verifiable, the Customer must notify the Service Provider of their remarks related to the organization, construction and operation of the Career Day during the opening hours of the event. Their remarks related to invoicing must be indicated in writing by the expiration of the invoice payment deadline. Complaints received after the specified deadlines cannot be considered.
- 4.2. The Customer and the Service Provider shall endeavor to settle the disputes through consultation. The parties undertake to go to court only if the consultations fail.
- 4.3. The parties undertake to treat the information, ideas and plans relating to the other party and its partners as undisclosed information and neither during nor after the term of this contract these information, shall not be transferred or made available in any form to any unauthorized third party thereafter, unless the other party has given his prior written consent.

The 11th of April 2022, Budapest

Németh Patrik  
project manager  
ELTE Career Center